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**CITIES AND CLIMATE CHANGE PROGRAM**

**CALL FOR EXPRESSION OF INTEREST**

**TO LOCAL SELF-GOVERNMENTS**

**FOR PARTICIPATION IN THE CITIES AND CLIMATE CHANGE PROGRAM**

**Detailed Application Form be filled by interested Local Self-Governments**

**Deadline: 28/09**

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| General Information | | |
| City / Municipality / City-Municipality: | |  |
| Applicants city/municipality name: | |  |
| District name: | |  |
| Number of inhabitants as per the last census: | |  |
| Responsible person / Focal Point for the Application | | |
| Name and surname: | |  |
| Function: | |  |
| Phone: | |  |
| E-mail: | |  |
| Preferred support to be provided by the Technical Assistance  *(please tick one of the two options)* | | |
| * Preparation of a Climate **Adaptation** Action Plan | | * Preparation of a Climate **Mitigation** Action Plan |
| **CAPACITIES** | | |
| Internal organisation information | | |
| Number of staff in your City/Municipal administration: | |  |
| Secretariat/department/office on environment | Number of employees |  |
| Experience with planning exercises at the local level: | *Description :* |
| Secretariat/department/office on spatial and/or urban planning | Number of employees |  |
| Secretariat/department/office on municipal finance | Number of employees |  |
| Experience with management of major investments projects | *Description:* |
| Experience with medium-term revenue / budget forecasting | *Description:* |
| Does the city keep analytical accounts that go further than the functional classification prescribed by the budget system? If so, what are the tracked indicators for each expenditure (eg. Detailed function, project identification, service in charge, location…)? | | *Yes / No*  *Description* |
| Has the city received specific financing / funding dedicated to capital investment in he last 3 years? | | *Yes / No*  *If yes, please indicate the main projects and partners (e.g., central government, international assistance)* |
| **Could you please confirm that you would be able to nominate a person in each of these three above departments as project team member for this project ?**  **How much time could they dedicate to the project ?** | | *Yes / No* |
| Energy manager appointed | | *Yes / No* |
| List of public utility companies with average expenditure for the last 3 years (please distinguish between operation and capital) | |  |

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| **MOTIVATIONS** | |
| Reasons for applying | |
| Please, describe briefly the reasons which prompted you to apply  *(e.g. added value to your territory, consistency with other plans and projects, perception of climate change, etc)* | |
| *Description:* | |
| Did your City/Municipality already implement this kind of activity in the previous period? | *Yes / No* |
| If “YES”, please give a short description of previously implemented activities.  If the activities were funded via international financial assistance or donations, please specify the name of the project which supported the activities in your City/Municipality | |
| *Description:* | |

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| **NEEDS** |
| Recent climatic risks or events that have occurred |
| Please indicate briefly the availability of data on extreme weather events in the last 20 years in your LSG (heat waves, droughts, heavy rainfall, extreme cold, storms) - description of an extreme weather event; consequences - direct and indirect impacts; action taken; locations |
| *Description:* |

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| **AVAILABILITY OF DATA** | |
| Strategic and action plans and programmes  *Please indicate whether the following documents are available and what is their time period* | |
| Development Plan (required by the Law on Planning System) | *Yes / No* |
| Sustainable development strategy (or related) | *Yes / No* |
| Updated Spatial plan | *Yes / No* |
| Environmental protection program (required by the Law on the Environment) | *Yes / No* |
| Energy plan or Low-Carbon development Plan | *Yes / No* |
| Climate change adaptation plan | *Yes / No* |
| Natural resources management plan program | *Yes / No* |
| Assessment of vulnerability to natural disasters and other catastrophes (required by the Natural Disaster Risk Reduction Act) | *Yes / No* |
| The operational plan of flood control for the second order waterways (required by the Water Act) | *Yes / No* |
| Program for protection, arrangement and use of agricultural land (required by the Law on Agricultural Land) | *Yes / No* |
| Fire protection programme or plan | *Yes / No* |
| Waste management plan | *Yes / No* |
| General regulation plan of the green areas (or related) | *Yes / No* |
| Annual program of arrangement, maintenance and protection of public green areas | *Yes / No* |

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| Energy balance | |
| In case of a preparation of local mitigation action plan, data on energy balance will be needed such as :   * + 1. Final energy consumption (MWh) (total and divided by sources and by type of facilities and transport modes)        - 1. Final energy consumption in buildings, industry and equipment/facilities          2. Final energy consumption in transport     2. CO2 and CO2 equivalent emissions (t) (total and divided by sources and by type of facilities and transport modes)        - 1. CO2 and CO2 equivalent emissions in buildings, industry and equipment/facilities          2. CO2 and CO2 equivalent emissions in transport     3. Local heat/cold production (district heating/cooling, combined heat and power…) and corresponding CO2 emissions     4. NOx emissions (total and divided by sources and by type of facilities and transport modes)     5. SO2 emissions (total and divided by sources and by type of facilities and transport modes)     6. PM emissions (total and divided by sources and by type of facilities and transport modes) | |
| Could you please indicate the data listed above which are available? And for which year ? |  |
| If not available, how will you proceed to facilitate the access to these data ? |  |

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| Municipal Finance | |
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| For the diagnosis on municipal finance, financial data will be needed such as :   * Detailed financial statements of the LSG for the last 3 years (PDF + spreadsheet) * Budget of the current year and its level of execution (PDF + spreadsheet) * Financial statements of the affiliated public utility companies for the last 3 years * List of investments in the past 3 years and of ongoing investments, with annual expenditure break down | |
| Could you please confirm your readiness to facilitate access to this data and to any other that might be needed during the study to the team of experts ? | *Yes / No* |
| The study will include a climate assessment of the budget.  Please describe any past or current initiative or action for climate change mitigation or adaptation at the municipal level. Please precise if you have any accountability or if there is any financial data of these actions/initiative (ie any subsidies received and /or budget dedicated to Climate Change by the municipality.  What kind of available data will you use? | *Description* |